



## 2021 Season Player Registration Information

Please register through the registration page on our website:

[kwprugby.com/registration/](http://kwprugby.com/registration/) where the following instructions are also laid out in full on the registration page.

### Registration Instructions

*2021 Season Registrations open on Monday the 4<sup>th</sup> of January 2021.*

**Before you start**, make sure you have:

- Access to your email to activate your account
- Credit/Debit card
- Your Active Kids Voucher number (if applicable)
- Your child's height and weight
- A portrait photo of your child on your computer/phone

### **Introduction**

All members will need to self-register in 2021. The system is **Rugby Xplorer**, and is managed by Rugby Australia. This is the same system we have been using for a number of years.

Any technical issues with registering should be forwarded to Rugby Australia [rugbyexplorer@rugby.com.au](mailto:rugbyexplorer@rugby.com.au)

Prices for 2021 Season includes registration, all insurances, affiliation and playing fees, shorts, socks and a training shirt.

Age Group	Price (before 14 <sup>th</sup> Feb)	Price (after 14 <sup>th</sup> Feb)
U6 & U7	\$210	\$215
U8 & U9	\$300	\$305
U10 to U18	\$320	\$325

Please note:

- ✓ We have kept the fees at the same amounts as the 2020 season.
- ✓ A **sibling discount** of \$20 for first sibling, \$30 for second and subsequent siblings is available.
- ✓ You can use your active kids voucher in the payment section.

## **There are 2 steps for all members (new & returning)**

### **Step 1 – Set Up your Rugby Account**

You will need to first set up your rugby account. You can either complete these activities at <https://myaccount.rugby.com.au> or else you can download the Rugby Xplorer App, available in the App Store and Google Store.

**RETURNING MEMBERS:** the email address you registered with in 2020 will be in the system, so please enter this one to retrieve. If you know your MyRugby ID you can also use this to find your account.

Once found, click “email me a magic link” and open the link sent to your email address and activate your account, creating a new password (unless you can remember last year’s password).

The next step is to ensure all family relationships are linked **before** you register (except for new players) – i.e. all children being registered need to be linked to the primary account holder. Full instructions are available to help online - the link is: My Rugby Account

## **Step 2 – Register your Players**

You will need to go to <https://myaccount.rugby.com.au> and sign in, or open the Register tab in the Rugby Xplorer app.

Make sure you select who you would like to register (your child)

Enter Club name and Search – be sure to type “Killara” and select Killara West Pymble JRU, Sydney Junior Rugby Union as per below (otherwise you will be unable to register).

**ENTER REGISTRATION TYPE: PLEASE MAKE SURE YOU SELECT THE CORRECT OPTION**

- KWP 15s U6s to U18s choose “XVs JUNIORS” as registration type
- Northern Wildcats Girls U13/U15/U17s choose “7s Junior” as registration type

Then continue to follow the steps, confirming your child’s details, height, weight, school name etc. **Make sure you mark your profile as public** when asked yes or no, as this will be needed for sign in sheets, team lists etc.

*Before you come to the payment page, there may be a page called “Add a saleable item” and a \$11 Affiliation fee option. Please ignore this and click “Next”. We believe this may be a glitch in the current registration set up that will be rectified in due course.*

Finally, you will come to the payment page where you can enter payment details and you are done! Please note the sibling discount will apply but unfortunately the system does not allow for only one checkout option.

Full summary of instructions on the Rugby Xplorer Help Page – Registration

The full list of Help Resources is available at Help Resources are available at <http://www.rugbyau.com/participate/rugby-administration/club-administration/resource-library>

If you have completed all the steps, used the full registration instruction document and are still having problems, please let us know at [registrar@kwprugby.com](mailto:registrar@kwprugby.com) or [gavin.leroux@kwprugby.com](mailto:gavin.leroux@kwprugby.com)

**Active Kids Vouchers:** or more information & to apply for Active Kids Vouchers click here <https://www.service.nsw.gov.au/transaction/apply-active-kids-voucher>