



2023 Season Player Registration Information

Please register through the registration page on our website:

kwprugby.com/registration/ where the following instructions are also laid out in full.

Registration Instructions

2023 Season Registrations open on Tuesday the 3rd of January 2023.

Before you start, make sure you have:

- Access to your email to activate your account
- Credit/Debit card
- Your Active Kids Voucher number (if applicable)
- Your child's height and weight
- A portrait photo of your child on your computer/phone

Introduction

All members will need to self-register in 2023. The system is **Rugby Xplorer**, and is managed by Rugby Australia. This is the same system we have been using for a number of years.

Any technical issues with registering should be forwarded to Rugby Australia rugbyexplorer@rugby.com.au

Prices for 2023 Season include registration, all insurances, affiliation and playing fees, shorts, socks and a training shirt.

Age Group	Price
U6	\$150
U7	\$210
U8 & U9	\$305
U10 to U18	\$330

Please note:

- ✓ We have been able to keep the reduced entry level U6 Fee for 2023 and kept U7s fees the same as last year.
- ✓ For U8s upwards there is a small increase due to passed on costs for SJRU and insurance.
- ✓ A **sibling discount** of \$20 for first sibling, \$30 for second and subsequent siblings, is available.
- ✓ You can use your active kids voucher in the payment section.

There are 2 steps for all members (new & returning)

Step 1 – Set Up your Rugby Account

NEW MEMBERS: You will need to first set up your rugby account. You can either complete these activities at <https://myaccount.rugby.com.au> (NB: you will need enter your email to verify you don't already have a My Rugby Account) or you can download the Rugby Xplorer App, available in the App Store and Google Store.

RETURNING MEMBERS: first find your rugby account. The email address you registered with in 2022 will be in the system, so please enter the same one when you [click here](#). If you know your MyRugby ID you can also use this to find your account.

If you can't remember your password you can reset it via email or SMS by clicking Reset Password

The next step is to ensure all family relationships are linked **before** you register (except for new players) – i.e. all children being registered need to be linked to the primary account holder.

Instructions & help documents are available [online here](#)

Step 2 – Register your Players

You will need to go to <https://myaccount.rugbyexplorer.com.au> and sign in, then click on **Register** in the menu.

If you are using the Rugby Xplorer app open the app and chose **Register** tab by clicking on 'More' at the bottom of the app.

Under **Play Rugby** click 'Find a Club' and make sure you select the player you would like to register (ie: your child).

1. Under **Play Rugby** click 'Find a Club' and make sure you select the player you would like to register (ie: your child).
2. Enter Club name and Search – be sure to type "Killara" (not KWP) and select Killara West Pymble JRU, Sydney Junior Rugby Union as per below (otherwise you will be unable to register).
3. This will take you to the Registration Type page, please note the following:
 - Role: Player
 - Registration type: **PLEASE MAKE SURE YOU SELECT "XVs JUNIORS"** as registration type as the "7s Junior" option is reserved for another purpose.
 - Duration: Season
4. Then continue to follow the steps, confirming your child's details, height, weight, school name etc. **Make sure you mark your profile as public** when asked yes or no, as this will be needed for sign in sheets, team lists etc.
5. You will then come to the Registration Summary page. On this page you can **Add Active Kids Voucher** if you have one to apply.

6. Finally, you will come to the payment page where you can enter payment details (see note below on sibling discounts).

And you are done!

Please note the **sibling discount** will apply but unfortunately the system does not allow for only one checkout option. So you will need to a separate check out for each child, but provided you are doing it one after the other, the discount will apply for the second (and third etc) check out.

The full list of Help Resources is available at Help Resources are available at <http://www.rugbyau.com/participate/rugby-administration/club-administration/resource-library>

If you have completed all the steps, used the full registration instruction document and are still having problems, please let us know at registrar@kwprugby.com or gavin.leroux@kwprugby.com

Active Kids Vouchers: or more information & to apply for Active Kids Vouchers click here <https://www.service.nsw.gov.au/transaction/apply-active-kids-voucher>