



2024 REGISTRATION INSTRUCTIONS

Registrations open on the 21st December 2023

Before you start, make sure you have:

- Access to your email to activate your account
- Credit/Debit card
- Your Active Kids Voucher number (if applicable) – see info below
- Your child's height and weight
- A portrait photo of your child on your computer/phone

Introduction

All members will need to self-register in 2024. The system is **Rugby Xplorer**, and is managed by Rugby Australia. This is the same system we have been using for a number of years. Any technical issues with registering should be forwarded to Rugby Australia - rugbyexplorer@rugby.com.au

Prices for 2024 Season includes registration, all insurances, affiliation and playing fees, and a training shirt. New players to the club in the U6 to U9 age groups will also receive a pair of socks and shorts. Please note for returning players this is different from previous years and socks and shorts are NOT included in this year registration.

Age Group	Price
U6	\$150
U7	\$210
U8 & U9	\$305
U10 to U18	\$330

Like many other organisations KWP is also impacted by rising costs. We want to make playing rugby as affordable as possible and in order to keep fees the same as last year we have removed including a pair of socks and shorts as part of your registration fee (excluding new players to the club in the U6 to U9 age groups). These will be able to be purchased at the gear day. This has also been done based on feedback that not every player needs a new pair of socks and shorts each year and so will hopefully reduce waste.

You may also be able to use any unused Active Kids Vouchers in the payment section.

We are again offering a sibling discount of \$20 for the second sibling, \$30 for the third and subsequent siblings is available.

[more info on next page]



The Registration Process

There are 2 steps in the registration process (returning players that know their Rugby Xplorer log in can [jump to step 2](#))

Step 1 – Set Up your Rugby Account

You will need to first set up your rugby account. You can either complete these activities at <https://myaccount.rugby.com.au> or else you can download the Rugby Xplorer App, available in the App Store and Google Store.

RETURNING MEMBERS – *if you can't find your account or don't know your log in, the email address you registered with in 2023 will be in the system, so please enter this one to retrieve. If you know your MyRugby ID you can also use this to find your account.*

Once found, click "email me a magic link" and open the link sent to your email address and activate your account, creating a new password (unless you can remember last year's password).

The next step is to ensure all family relationships are linked **before** you register (except for new players) – i.e. all children being registered need to be linked to the primary account holder. Full instructions are available to help online - the link is: [My Rugby Account](#)

Step 2 – Register

You will need to go to <https://myaccount.rugby.com.au> and sign in, or open the Register tab in the Rugby Xplorer app.

1. Under 'Play Rugby' click 'Find a Club', then make sure you select who you would like to register (your child)
2. Enter Club name and Search – be sure to type "Killara" and select Killara West Pymble JRU, Sydney Junior Rugby Union as per below (otherwise you will be unable to register).
3. This will take you to the Registration Type page, please note the following:
 - Role: Player
 - Registration type: **PLEASE MAKE SURE YOU SELECT "XVs JUNIORS"** as registration type as the "7s Junior" option is reserved for another purpose.
 - Duration: Season
4. Then continue to follow the steps, confirming your child's details, height, weight, school name etc. **Make sure you mark your profile as public** when asked yes or no, as this will be needed for sign in sheets, team lists etc.
5. You will then come to the Registration Summary page. On this page you can **Add Active Kids Voucher** if you have one to apply.
6. Finally, you will come to the payment page where you can enter payment details.

And you are done, but please note more info & resources on next page!



Please note the sibling discount will apply but unfortunately the system does not allow you to checkout multiple players at once, so you will need to check out for each child. Provided you are doing it one after the other, the discount will apply for the second (and third etc) check out.

Full summary of instructions on the Rugby Xplorer Help Page – [Registration](#)

The full list of Help Resources is available at Help Resources are available at <http://www.rugbyau.com/participate/rugby-administration/club-administration/resource-library>

If you have completed all the steps, used the full registration instruction document and are still having problems, please let us know at registrar@kwprugby.com

Buttons on page:

Instructions: <https://www.kwprugby.com/wp-content/uploads/sites/416/2023/12/2024-KWP-Registration-Instructions.pdf>

Register Now: <https://myaccount.rugby.com.au>

2024 Season Fees

Like many other organisations KWP is also impacted by rising costs. We want to make playing rugby as affordable as possible and in order to keep fees the same as last year we have removed including a pair of socks and shorts as part of your registration fee (excluding new players to the club in the U6 to U9 age groups).

Socks & shorts can be purchased at the pre-season gear days or through our on-line shop. This has also been done based on feedback that not every player needs a new pair of socks and shorts each year and so will hopefully reduce waste.

In summary the fees are the same as last year albeit without the inclusion of socks and shorts (unless you are new to the club and in the U6 to U9 age group).

We are again offering a sibling discount of \$20 for first sibling, \$30 for second and subsequent siblings is available.

Age Group	Fee
U6	\$150 (\$130 – 2 nd sibling, \$120 – 3 rd sibling)
U7	\$210 (\$190 - 2nd sibling, \$180 - 3rd sibling)
U8 & U9	\$305 (\$285 - 2nd sibling, \$275 - 3rd sibling)
U10 +	\$330 (\$310 - 2nd sibling, \$300 - 3rd sibling)
Limping Leos (Over 35s)	\$250